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JOINT INTELLIGENCE STUDY PUBLISHING BOARD  
LaSalle Building, 1034 Connecticut Avenue, NW  
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JANIS MEMORANDUM #2

18 January 1945

MEMORANDUM FOR: JANIS Contributors

Subject: JANIS Manuscript Requirements

1. In order to anticipate the requirements for "raw material," it is urgently recommended that in future all JANIS manuscripts be prepared on ditto or hectograph.

2. The present requirements include three (3) copies to JISPB, one (1) copy to Captain Moore, USN, and one (1) copy to Colonel Poole, G-2, the latter two for dispatch to theaters of operation. It is now anticipated that at least two (2) additional copies of all JANIS manuscript will be needed for use by forward echelons.

FOR THE JOINT INTELLIGENCE STUDY PUBLISHING BOARD:

/s/ George H. Kountz,  
GEORGE H. KOUNTZ,  
Lt. Col., G.S.C.,  
Secretary.

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\*JCS review completed\*

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